



**TO THE CHAIRMAN AND MEMBERS OF THE  
EXECUTIVE**

You are hereby summoned to attend a meeting of the Executive to be held on Thursday, 23 November 2017 at 7.30 pm in the Council Chamber, Civic Offices, Gloucester Square, Woking, Surrey GU21 6YL.

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website ([www.woking.gov.uk](http://www.woking.gov.uk)). The images and sound recording will also be used for training purposes within the Council. The broadcast will be stopped when the confidential/Part II item on the agenda is reached. Generally, the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed.

The Chairman of the meeting has the discretion to terminate or suspend filming, if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming might infringe the rights of any individual.

As cameras are linked to the microphones, could Members ensure they switch their microphones on before they start to speak and off when finished and do not remove the cards which are in the microphones.

The agenda for the meeting is set out below.

RAY MORGAN  
Chief Executive

## **AGENDA**

### **PART I - PRESS AND PUBLIC PRESENT**

1. Minutes

To approve the minutes of the meeting of the Executive held on 12 October 2017 as published.

2. Urgent Business

To consider any business that the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

### 3. Declarations of Interest

To receive declarations of disclosable pecuniary and other interest from Members in respect of any item to be considered at the meeting.

In accordance with the Members' Code of Conduct, the Leader of the Council, Councillor D J Bittleston, Councillor Mrs B A Hunwicks and Councillor C S Kemp have declared a non-pecuniary interest in Agenda Items 5, 6, 7, 10, 11, 12, 13, 16, 17 and 18 arising from their positions as Directors of the Thamesway Group of Companies.

In accordance with the Members' Code of Conduct, the Leader of the Council, Councillor D J Bittleston has declared a non-pecuniary interest in Agenda Item 14 arising from his daughter being appointed to a post at the Council.

In accordance with Officer Procedure Rules, the Chief Executive, Ray Morgan, the Deputy Chief Executive, Douglas Spinks, Strategic Director, Sue Barham, and Head of Democratic and Legal Services, Peter Bryant, have declared an interest in Agenda Items 5, 6, 7, 10, 11, 12, 13, 16, 17 and 18 arising from their positions as Directors of the Thamesway Group of Companies.

In accordance with Officer Procedure Rules, the Chief Executive, Ray Morgan, has declared an interest in Agenda Items 5, 6, 10, 12, 13, 16 and 17 arising from his position as a Director of Victoria Square Woking Limited.

In accordance with Officer Procedure Rules, the Deputy Chief Executive, Douglas Spinks, and Head of Democratic and Legal Services, Peter Bryant, have declared an interest in Agenda Items 10, 12 and 13 arising from their positions as Directors of Woking Necropolis and Mausoleum Limited, Brookwood Park Limited and Brookwood Cemetery Limited.

In accordance with Officer Procedure Rules, the Chief Executive, Ray Morgan, and the Deputy Chief Executive, Douglas Spinks, have declared an interest in Agenda Items 10, 12 and 13 arising from their positions as Directors of Export House Limited.

### **Questions**

4. To deal with any written questions submitted under Section 3 of the Executive Procedure Rules. Copies of the questions and draft replies will be laid upon the table.

### **Matters for Recommendation**

5. Thamesway Business Plans 2018 (Pages 5 - 150)  
Reporting Person – Corporate Management Group
6. Woking Gateway (Pages 151 - 180)  
Reporting Person – Douglas Spinks
7. Leisure Management Contract - Extension and Variations (Pages 181 - 198)  
Reporting Person – Sue Barham
8. Review of Fees and Charges 2018-19 (Pages 199 - 304)  
Reporting Person – Leigh Clarke
9. Calendar of Meetings 2018-19 (Pages 305 - 312)  
Reporting Person – Peter Bryant

## **Matters for Determination**

10. Draft General Fund Budget 2018-19 (Pages 313 - 388)  
Reporting Person – Leigh Clarke
11. Draft Housing Revenue Account Budget Update 2018-19 (Pages 389 - 402)  
Reporting Person – Leigh Clarke
12. Draft Investment Programme 2017-18 to 2020-21 (Pages 403 - 446)  
Reporting Person – Leigh Clarke

## **Performance Management**

13. Performance and Financial Monitoring Information  
Please bring to the meeting your copy of the Performance and Financial Monitoring Information (Green Book) September 2017.

## **Disclosure**

14. Standing Order 18 - Appointment of a Relative of a Member of the Council  
In accordance with Standing Order 18.3, the Executive is advised that the Leader of the Council (Councillor Bittleston) disclosed to the Chief Executive that his daughter (Louise Bittleston) was a candidate for the role of Green Infrastructure Support Assistant at the Council. Ms Bittleston was appointed to this post.

## **Exclusion of the Press and Public**

15. The Chairman will move and the Vice-Chair will second:-  
“That the press and public be excluded from the meeting during consideration of items 16 to 18 in view of the nature of the proceedings that, if members of the press and public were present during these items, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.  
  
Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).”

## **PART II – PRESS AND PUBLIC EXCLUDED**

## **Matters for Recommendation**

16. Victoria Square Update (Pages 447 - 532)  
Reporting Person – Ray Morgan

17. Woking Gateway (Pages 533 - 534)

Reporting Person – Douglas Spinks

18. Leisure Management Contract - Extension and Variations (Pages 535 - 546)

Reporting Person – Sue Barham

AGENDA ENDS

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For further information regarding this agenda and arrangements for the meeting, please contact Julie Northcote on 01483 743053 or email [julie.northcote@woking.gov.uk](mailto:julie.northcote@woking.gov.uk)



**Mixed Sources**

Product group from well-managed forests and other controlled sources

[www.fsc.org](http://www.fsc.org) Cert no. SA-COC-001794  
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